



## OFFICE OF UTILITIES REGULATION

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### REQUEST FOR PROPOSALS - CONSULTANCY SERVICES

Country of project: **JAMAICA**

Funding source: **Not Applicable**

Project: Consultancy for the Conduct of a Management and Operational Audit of the K-Factor Programme

Title: **Invitation for proposals from suitably qualified, experienced firms to undertake a management and operational audit of the K-Factor Programme which is operated by the National Water Commission (NWC)**

Business Sector: **Water and Sewerage**

Project ID No: **2015/WAS/005/RFP.001**

Loan/Credit/Grant No. **None**

Contract/Bid No. **None**

Deadline: **Submission deadline is 11:00 am, Wednesday, April 6, 2016.**

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### **BACKGROUND**

In April 2008, the Office of Utilities Regulation (OUR) approved the incorporation of a K-Factor into the 2008-2013 tariff regime for National Water Commission (NWC), which was further extended in the 2013-2018 tariff period. The objective of the K-Factor is to fund capital intensive NWC projects relating to improvements in efficiency, wastewater treatment and collection as well as facilitating mains replacement. NWC is required to segregate the funds flowing from the K-Factor which is to be used only for projects approved by the OUR. NWC has overall responsibility for the administration of the funds.

The OUR invites proposals from suitably qualified, experienced firms to undertake a management and operational audit of the NWC's K-Factor Programme. Bidding for the Consultancy Services will be conducted through the International Competitive Bidding procedures and is open to all eligible bidders.

### **SCOPE OF WORK**

The successful Consultant will be required to review the operations of the NWC and determine the extent to which:

1. NWC's practices in relation to the K-Factor Programme are in compliance with the OUR's Determination Notices, Memorandum of Understanding and other regulatory directives;
2. NWC's structures, policies and practices routinely and accurately account for K-Factor funds in accordance with standard accounting practices;
3. The K-Factor funds are expended on OUR approved projects;

4. The projects that are already implemented have achieved their expected outcomes and represent value for money;
5. The K-Factor Programme is achieving its stated objectives;
6. The existing K-Factor Programme is sustainable in relation to the achievement of the stated objectives and propose suitable alternatives or amendments.

The Consultant will be required to review the process used by the NWC to identify, develop and select projects that are submitted for approval to the OUR. The Consultant will also be required to recommend appropriate mechanisms that will enable the OUR to effectively monitor the K-Factor Programme.

Interested persons may view the RFP document on the OUR website: <http://www.our.org.jm>.

Proposals should be submitted no later than **Wednesday, April 6, 2016** in writing to the OUR addressed to:

**THE OFFICE OF UTILITIES REGULATION**

36 Trafalgar Road, Kingston 10

**Attention: RFP - Consultancy Service for the Conduct of a Management and Operational Audit of the K-Factor Programme**

Email: [rfp-k-factor@our.org.jm](mailto:rfp-k-factor@our.org.jm) • Tel: (876)968-6053

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